



Natural Resources Conservation Service  
6013 Lakeside Boulevard  
Indianapolis, IN 46278

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EXHIBIT NO. 1

Date

Landowner/Landuser

Address

Address

Dear Landowner/Landuser:

The Natural Resources Conservation Service (NRCS) was involved with the plan, design and/or installation of one or more practices on your land. As providers of technical services to farmers, ranchers and landusers, we are concerned with the service of practices as well as their installation. NRCS takes great pride in protecting water quality, wildlife and other natural resources across the country.

We have become aware that one or more of your engineering practices is not functioning according to expectations. The NRCS State Conservation Engineer is initiating an investigation to determine the nature of this problem. The purpose of this investigation will be to determine if unusual storm events, inadequate design procedures, errors during construction or other causes led to the reduced function of the practice. An NRCS representative will contact you to discuss the practice in the next few weeks. It will be their intent to gather as much information about the practice as they can in an effort for NRCS to determine how to remedy this problem. We can then avoid problems on future practices of this kind.

If you have any questions, please contact me at #####.

Sincerely,

District Conservationist

IN504-6

(IN210-V-NEM, September 2004)

The Natural Resources Conservation Service provides leadership in a partnership effort to help people conserve, maintain, and improve our natural resources and environment.

An Equal Opportunity Provider and Employer